

The Mount Vernon City Council met February 4, 2019 at the Mount Vernon City Council Chambers with the following members present: Roudabush, West, Wieseler, Herrmann and Rose.

**Call to Order.** Mayor Jamie Hampton called the meeting to order at 6:30 p.m.

**Agenda Additions/Agenda Approval.** Motion to approve the Agenda made by Wieseler, seconded by Herrmann. Carried all.

**Consent Agenda.** Motion to approve the Consent Agenda made by Rose, seconded by West. Carried all.  
Approval of City Council Minutes – January 21, 2019 Regular Council Meeting  
Approval of Liquor License – Scorz Bar and Grill

### **Ordinance Approval/Amendment**

Ordinance #1-21-2019A: Amending Ordinance #11-19-2018A Vacating and Selling a Portion of a N-S Sixteen Foot Alley Located Adjacent to 824 and 906 Summit Ave, Within the City Limits of Mt. Vernon, Linn County, Iowa. One change was made to the legal description; “westerly” was changed to “easterly”. Staff has not received any communication from the public since the first reading. Motion to approve second reading and proceed to third and final reading (Council can waive the third and final reading after approving the second reading). Rose motioned to approve the second reading of Ordinance #1-21-2019A, seconded by Wieseler. Roll call vote. Motion carries.

Ordinance #1-21-2019B: Amending Chapter 27 Housing Commission of the Municipal Code of Mt. Vernon, Iowa. Staff has not received any communication from the public since the first reading. Motion to approve second reading and proceed to third and final reading (Council can waive the third and final reading after approving the second reading). Herrmann motioned to approve the second reading of Ordinance #1-21-2019B, seconded by Wieseler. Roll call vote. Motion carries.

### **Resolutions for Approval**

Resolution #2-4-2019A: Accepting Public Improvement Installation for the Phase 1 Spring Meadow Heights Subdivision. City Administrator Nosbisch stated that the Spring Meadow Heights Subdivision final plat is complete, the public improvements have been installed to City specifications and the City engineer has reviewed for compliance. All bonds have been submitted. Motion to approve Resolution #2-4-2019A made by West, seconded by Rose. Roll call vote. Motion carries.

Resolution #2-4-2019B: Approving the Certificate of Completion of Public Improvements for Phase 1 of the Spring Meadow Heights Subdivision. This Certificate of Completion of Public Improvements for Phase 1 of the Spring Meadow Heights Subdivision is required as a part of the development agreement. With this certificate Skogman is certifying all covenants and restrictions were followed during the construction of the Phase 1 improvements. Motion to approve Resolution #2-4-2019B made by Rose, seconded by Wieseler. Roll call vote. Motion carries.

### **Old Business**

Discussion and Consideration of Blower Motor Control Replacement – Wastewater Treatment Facility – Council Action as Needed (tabled 12-17-19). Motion to remove from the table made by Rose, seconded by Wieseler. Motion carries. This component acts as a “soft start” for large motors. A soft start is designed to

throttle up a blower motor in a slower manner. Esco Electric Company submitted a bid in the amount of \$6,830.37. West motioned to approve the expense of the blower motor control replacement at the WWTP, seconded by Wieseler. Carried all.

### Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by West. Motion carries.

AHLERS & COONEY P.C.	SPRING MEADOW HEIGHTS	492.00
AHLERS & COONEY P.C.	COMM CENTER/PROF SERVICE	210.50
ALL SECURE	SECURITY SYST MONITORING-POOL	75.00
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,843.88
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	49.20
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	43.04
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	40.77
ARAMARK	RUGS-FD	129.98
ARAMARK	RUGS-FD	129.98
ARAMARK	RUGS-FD	122.30
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-P&A,WAT	445.00
CARQUEST OF LISBON	VEHICLE MAINT-PW	447.91
DIESEL TURBO SERVICES INC	WOOD CHIPPER REPAIR-S/W	187.50
DIESEL TURBO SERVICES INC	VEHICLE REPAIRS-RUT	17.90
ELECTRIC PUMP	EQUIPMENT REPAIR-SEW	5,690.00
EVIDENT INC	SUPPLIES-PD	114.25
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FUTURE LINE TRUCK EQUIPMENT	SUPPLIES-RUT	18.40
GARLING CONSTRUCTION INC	WELLNESS CENTER-LOST III	279,216.05
GRAYBILL COMMUNICATIONS	BLUETOOTH HEADSETS-RUT	1,050.00
GRAYBILL COMMUNICATIONS	BOBCAT MOBILE UNIT-RUT	856.50
HAWKEYE READY MIX	MEDICAL SUPPLIES-ALL DEPTS	297.70
HDC	2,750 LASER CHECKS-ALL DEPTS	318.35
IOWA D.A.R.E. ASSOCIATION	MEMBERSHIP-PD	100.00
IOWA INSURANCE DIVISION	509A FILING-ALL DEPTS	100.00
IOWA MUNICIPAL FINANCE OFFICER	DUES-P&A	50.00
IOWA ONE CALL	LOCATES-WAT,SEW	26.10
IOWA POLICE CHIEFS ASSOCIATION	TRAINING-PD	135.00
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	595.00
IOWA SOLUTIONS INC	PATCH MGMT,FIREWALL-PD	123.10
IOWA STATE UNIVERSITY	TRAINING/WORK ZONE SAFETY-PW	540.00
IOWA WORKFORCE DEVELOPEMENT	UNEMPLOYMENT CLAIM-PW	1,820.00
JACOB SEE	UNIFORMS-RUT	99.99
JENNIFER AGVAYO	DEPOSIT REFUND-WAT	54.02
JOAN BURGE	CLEANING SERVICE-P&A	60.00
KONICA MINOLTA BUSINESS SOLUTIONS	MEMORY BOARD-PD	442.26
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	77.01
LINN CO-OP OIL CO	FUEL-PW	1,542.03
MARTIN EQUIPMENT	EQUIP MAINT-RUT	428.17
MATT SIDERS	MILEAGE-P&REC	96.28
MEDIACOM	PHONE/INTERNET-PD	268.88
MEDIACOM	PHONE/INTERNET-P&A	268.88
MEDIACOM	PHONE/INTERNET-WWTP	196.27
MEDIACOM	PHONE/INTERNET-P&REC	170.39
MIDLAND GIS SOLUTIONS	TRAINING-PW	125.00
MONTICELLO EXPRESS	SUPPLIES-PD	97.33
NEAL'S WATER CONDITIONING	WATER/SALT-RUT&P&A	79.55

P&K MIDWEST INC	DRIVE CHAIN/F350-RUT	28.59
PAYROLL	CLAIMS	63,051.21
PAYROLL	CLAIMS	1,451.67
PITNEY BOWES	POSTAGE METER LEASE-ALL DEPTS	146.61
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	373.45
RED LION RENEWABLES	SOLAR ELECTRIC PRODUCTION	41.90
RICKARD SIGN AND DESIGN CORP	DECALS-RUT	122.50
RICKARD SIGN AND DESIGN CORP	LOGO/F350-RUT	196.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	3,402.50
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST-RUT	20.00
STAPLES ADVANTAGE	SUPPLIES-PD,P&A	79.13
TREASURER STATE OF IOWA	WET TAX	2,674.00
TREASURER STATE OF IOWA	SALES TAX	1,112.00
US BANK	CREDIT CARD PURCHASES	3,922.21
US CELLULAR	CELL PHONE-P&REC,SEW	169.85
US CELLULAR	CELL PHONE-PD	163.98
VEENSTRA & KIMM INC	WWTP IMPROVEMENTS	6,950.00
VEENSTRA & KIMM INC	8TH AVE QUIET ZONE CONSULTATION	5,271.00
VEENSTRA & KIMM INC	BRYANT RD IMPROVEMENTS	1,989.70
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	1,319.00
VEENSTRA & KIMM INC	5TH AVE/1ST ST W TRAFFIC SIGNAL	1,101.28
VERMEER SALES & SERVICE INC	CONTROLLER-RUT	878.78
WAPSI WASTE SERVICE	RECY-SW	750.88
WAPSI WASTE SERVICE	RERCY-SW	702.24
WAPSI WASTE SERVICE	GB,RECY,LEAF-SW	24,144.96
TOTAL		419,414.91
2014 STREET IMPROVEMENTS		6,372.28
GENERAL FUND		10,317.10
LOST III COMMUNITY CENTER		279,426.55
PAYROLL		64,502.88
ROAD USE TAX FUND		8,961.67
SEWER FUND		8,817.71
SOLID WASTE		26,986.87
STORM WATER FUND		64.68
WATER FUND		7,015.17
WWTP UV DISINFECTION		6,950.00
TOTAL		419,414.91

Discussion and Consideration of Amended 28E Agreement for Inspection Services with the Linn County Planning and Zoning Department – Council Action as Needed. Les Beck, Luke Maloney and Andy Hendricks were present to answer Council questions. Staff has been working with the Linn County Planning Department regarding the permitting process. Currently the City charges a water and sewer connection fee for new construction plus \$35.00 for administrative fees per permit. Staff asked Linn County to collect these fees on behalf of the City so residents didn't have to go both places. They have decided to do this if the City forfeits the \$35.00 fee. The City agreed. Wieseler motioned to approve the amended 28E agreement for inspection services with Linn County Planning and Zoning Department, seconded by West. Motion carries.

Discussion and Consideration of Change Order #1 – Lester Buresh Family Community Wellness Center Project – Council Action as Needed. Change order #1 was approved at the December 3, 2018 meeting up

to \$22,880.00. At this time Council was provided the official excavation tickets showing quantities and totaling \$19,270.27. No action necessary.

Discussion and Consideration of Change Order #2 – Lester Buersh Family Community Wellness Center Project – Council Action as Needed. Staff would like to upgrade the door frames to allow for electronic devices which would provide additional operational flexibility. Because the facility will be open 24/7 some of the doors will be closed at specified times. The doors can be opened/closed from a phone at home; no one will have to walk around with keys to lock doors. The amount of Change Order #2 is \$9,358.13. Roudabush calculated that each door would cost an additional \$1,400.00. A cost he called “extreme”. Herrmann motioned to approve Change Order #2, seconded by West. Motion carries.

Discussion and Consideration of Pay Application #2 – Lester Buersh Family Community Wellness Center – Council Action as Needed. Pay Application #2 is in the amount of \$225,456.28. OPN has signed off on this change order. Motion to approve Pay Application #2 made by Rose, seconded by Herrmann. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date for February 20, 2019 to Consider Budget Amendment #1 for FY 19 – Council Action as Needed. This is the first budget amendment for FY19. Amendments to revenues included new construction connection fees, Wellness Center, K9 contributions and more. Amendments to expenditures included a new fire truck, land purchase, timing of CIP expense and more. Motion to set the Public Hearing date for February 20, 2019 made by Rose, seconded by West. Motion carries.

Discussion and Consideration of Setting a Public Hearing Date for March 4, 2019 to Consider the City of Mt. Vernon Fiscal Year 2019-2020 Proposed Budget – Council Action as Needed. Council reviewed a copy of the proposed Budget Certification. The tax levy is set to remain \$12.99 per thousand of assessed valuation. The budget must be certified by March 15, 2019. Motion to set the Public Hearing date for March 4, 2019 made by Rose, seconded by Wieseler. Motion carries.

Discussion and Consideration of Traffic Light Improvements at the Intersection of Hwy 1 and 1<sup>st</sup> Street – Council Action as Needed. About three years ago the traffic lights at Hwy 1 and 1<sup>st</sup> Street were reconstructed. To save money the control panels were not replaced. Those controls no longer work and need to be replaced. Nosbisch said that he thinks the cost will be around \$20,000.00 when all is done. Herrmann motioned to approve the traffic light improvements at the intersection of Hwy 1 and 1<sup>st</sup> Street at a cost not to exceed \$20,000.00, seconded by Rose. Motion carries.

### **Discussion Items (No Action)**

#### **Possible Budget/CIP Communication**

Presentations from Ambulance. Because the Ambulance budget was one of two departments asking for an increase in FY20, Jacob Lindauer, was asked to attend the council meeting and answer Council questions. The FY20 support request is for \$18,000.00 which is \$4,500.00 / 33.33% increase from the previous year. Currently Mount Vernon support is \$3.00 per capita. Lindauer said that \$18,000.00 would raise the per capita to \$4.00. Currently, in their budget, they don't have anything set aside for capital improvements. In 2017 \$294,000.00 was billed out but only received \$150,000.00. This comes from Medicare, Medicaid and billing rates. What is billed out is not what they get paid. The other part of the budget request is that a share of a new ambulance be funded by the Cities (Mount Vernon and Lisbon). The cost sharing is broken up by population and closely aligns with the request for service. That would be \$33,750 paid for two years. Nosbisch said that Mount Vernon could make a 2 year commitment if Lisbon was on board. Continuing Nosbisch said he proposed a five year plan to Lisbon; a \$1.00 per capital increase this year and 50 cents per year thereafter.

**Reports of Mayor/Council/Administrator**

City Administrator's Report. The next council meeting will be on February 20, 2019. The MV League of Women Voters have postponed their event until March. The 1<sup>st</sup> staff insurance committee meeting was held this past week. The committee is looking into ways to reduce health care costs.

As there was no further business to attend to the meeting adjourned the time being 8:00 p.m., February 4, 2019.

Respectfully submitted,  
Sue Ripke  
City Clerk